

Cairn Chorus Committee Meeting Date: 16.11.17

Present: Deirdre Blackwood, Susan Madigan, Georgina Sparrow, John Stonell, Pat Stonell, Annie Wright , Wendy Stewart **Apologies:** Kate Howard **Chair PS Minutes AW**
Minutes of last meeting 12.10.17 Approved

Topic	Discussion	Action	Person Responsible
Matters arising	<p>Committee Lucy Renwick and Anna Tagg have both resigned from the Committee. Agreed – To inform choir and invite new member(s) to join committee.</p> <p>GS will take on keeping Facebook up to date. SM has messaged Anna Tagg and will follow up to ask Anna to help her set up GS and KH so they can both post events etc.</p> <p>CD/DVD of Song Cycle DB reported that using the internet it's very difficult to get a cost of printing DVDs of the Song Cycle film. AW reported that Tim O'Sullivan has confirmed that choir can have use of the Craigarroch Coachhouse on Thursday 18th Jan at 7.30pm for a social event so choir can see the Song Cycle film. Pete Garnett has been asked to show the film. Agreed date for film showing and not to pursue DVDs at this stage as need to focus on selling CDs. Agreed AW to check Peter Roberts has film on flash drive and can check compatibility with laptop system with Pete Garnett and/or Emily Tryon.</p> <p>Bongani Song Commission JS reported that the composer has been paid and that KH has asked for some tweaks to the song. The video and sound file should be arriving soon.</p> <p>French Trip JS reported that he'd received a somewhat confusing reply from the French choir to his latest email. Agreed JS to ask Ingrid Kerr if she would be willing to work with John and draft a reply in French to their choir contact.</p>	<p>Post on FB EnsureKH and GS can post on FB</p> <p>Inform choir of event</p> <p>Talk to Peter Roberts</p> <p>Discuss with Ingrid kerr</p>	<p>Pat</p> <p>Georgina Susan</p> <p>Pat</p> <p>Annie</p> <p>John</p>

<p>Song Cycle CD Production</p>	<p>WS reported that Grant Henderson at Lovers Lane Studios has been ill in hospital and continues to be unwell. This has delayed production. Choir song recordings need final mixing and overall mastering with the two instrumental pieces before all can be sent to Multimedia (MM). Once this is completed MM can turn around the production in 48 hours.</p> <p>WS will email MM quotes to Committee.</p> <p>Agreed to use WS's Cairn Water Music.com label to publicise and sell CDs.</p> <p>WS to contact MFV Board re permission statement re selling CDs, logos etc.</p> <p>Agreed SM to post a link on CC's website to Cairn Water Music.com</p> <p>KH to be asked to check with Anna Tagg whether she has the original design of the arch for the programme front cover to use as the CD's paper label.</p> <p>PS reported that Alba Printers (who printed Song Cycle booklet) may have arch graphic on file if needed.</p> <p>WS reported that there are 315 programmes left from the concerts. She has a quote of £306 for clear plastic envelopes for the CD. This is without 'stickies' needed to attach envelope to the programme.</p> <p>Agreed to order 320 CDs and envelopes to be ready for sale before Christmas.</p>	<p>Email quotes</p> <p>Post CWM link on CC website</p> <p>Talk to Anna T</p> <p>Order plastic CD envelopes</p>	<p>Wendy</p> <p>Susan</p> <p>Kate</p> <p>Wendy/John</p>
<p>Choir Away Weekend</p>	<p>KH will be mentioning this to the full choir meeting tonight with provisional costs/dates to gauge interest.</p>	<p>Talk to Choir tonight</p>	<p>Kate</p>
<p>Website/FaceBook</p>	<p>SM reported that Word Press needs updating for the CC website but she has no way of doing this. The understanding is this is Susan Harrison's responsibility as web host, however she has not responded to emails.</p> <p>Agreed SM to talk to SH at choir tonight to resolve this.</p>		
<p>Midwinter concerts</p>	<p>PS reported that the poster has gone out to all D&G Libraries.</p> <p>Agreed AW to send out pdf and jpeg versions to all choir asap.</p> <p>Agreed AW to finalise choir group email list and send to Committee</p> <p>Agreed SM to contact Anna T to get the</p>	<p>Email posters</p> <p>Email group email list</p> <p>Email Anna T</p>	<p>Annie</p> <p>Annie</p> <p>Susan</p>

	publicity mailing list.		
Treasurer's report	Bank account 1: £1,171 2: £3,232		
	Payments: £12,145		
	End October Receipts: £12,941		
Treasurer's report cont'd	(NB This time last year receipts were £9k)		
	JS reported that the choir is sustaining a loss of approximately £320 per term for the combined expense of the workshop, paper music and CD production costs.		
	Agreed This needs to be discussed more fully and options looked at to narrow the gap.	Agenda item next meeting	Pat
A.O.B	Extra Rehearsal		
	KH has scheduled an extra rehearsal for choir on Sunday 3rd December , 2-4pm in The Institute.	Inform choir	Kate
Next meeting	Thursday December 7th 6.30pm Committee room, GMI (Final arrangements for Christmas/January concerts only)		