

**Cairn Chorus Committee Meeting Date: 22 January 2018**

**Present:** Deirdre Blackwood, Kate Howard, Georgina Sparrow, John Stonell, Pat Stonell, Annie Wright  
**Apologies:** Susan Madigan **Chair** PS **Minutes** AW  
 Minutes of last meeting 16.11.17 **Approved**

Topic	Discussion	Action	Person Responsible						
<b>Matters arising</b>	<p><b>Expense of termly workshop day, paper production of music and CD production and termly loss being sustained.</b></p> <p>Following discussion and acknowledgment that the growth in numbers is bringing in more income and feedback re providing copies of sheet music and the CD, it was agreed that the costs for paper music and the CD should remain the same (these are incorporated into the termly fees). However, it was felt that the fee for the workshop day at £10 is too low and this will be increased to £15 for the Spring term. This would match what another similar choir charges.</p> <p><b>Agreed that the fee for workshop days rises to £15 – with the proviso that anyone who genuinely cannot afford the increase will continue to be welcome and can donate an affordable amount.</b></p>	<p><b>Draft email with dates of Spring term, workshop day, rehearsals performances</b>  <b>Circulate to current and recent past choir members</b></p>	<p><b>Pat</b></p> <p><b>Annie</b></p>						
<b>3. Review 2017 Autumn term concerts</b>	<p>The committee considered events had gone well and, despite initial problems at Thomas Tosh coping with size of the choir, this performance drew a different audience and will be considered in future. There was disappointment with the size of the audience at Moniaive and a recognition that we need to radically improve our publicity/marketing.</p> <p><b>JS</b> reported receipts as follows:</p> <table data-bbox="432 1809 842 1921"> <tr> <td>Loch Arthur</td> <td>£356</td> </tr> <tr> <td>Thomas Tosh</td> <td>£284</td> </tr> <tr> <td>Dunscore/Moniaive</td> <td>£825</td> </tr> </table> <p><b>Total: £1,665</b></p> <p>Not using tickets worked reasonably well, though we may have lost some from advance</p>	Loch Arthur	£356	Thomas Tosh	£284	Dunscore/Moniaive	£825		
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	<p>bookings and, if poor, this might have prompted getting more publicity out. <b>KH</b> would like to explore use of online bookings through Ticket source.</p> <p><b>Agreed to pay for publicity shots of choir in performance clothes early in Spring term for immediate and future use.</b></p> <p><b>Agreed to set up a Cairn Chorus Friends list at concerts of people wanting email alerts of future events</b></p> <p><b>Agreed</b> need a publicity officer who can look into making better use of social media, ensuring venues get AND display posters and timing reminders, Press releases etc. Also <b>Agreed</b> this does not have to be a choir member.</p>	<p><b>Check with Tim O'Sullivan whether choir could use the Craigdarroch's Ticket Source</b></p> <p><b>Check cost and availability of photographer Laura Sparrow Committee to organize</b></p> <p><b>Approach interested party</b></p>	<p><b>Kate</b></p> <p><b>Georgina</b></p> <p><b>Committee</b></p> <p><b>Georgina</b></p>
<p><b>4. Spring term and concert dates for 2018</b></p>	<p><b>Concert dates:</b> CC will be performing as part of the Dumfries &amp; Galloway Art's Fringe Festival this year. Choir will get free advertising, but have to pay for a venue. Events as follows: <b>Sat 26 May: St Ninian's Moniaive 7.30pm</b> <b>Fri 1 June: St John's, Dumfries 7.30pm</b> <b>KH</b> to finalise fee with St John's</p> <p>Loch Arthur is not available during this period and after discussion <b>DS will approach Dunscore church re a proposed concert on Sat 2<sup>nd</sup> June at the church at 2pm</b> The D&amp;G Arts programme has to go to print on Wednesday so actions are URGENT!</p> <p><b>Workshop date:</b> <b>Sunday 11<sup>th</sup> Feb: 10.30am to 3pm</b></p> <p><b>Choir rehearsals:</b> <b>Thursdays: 7.30pm Institute, Moniaive</b> Feb 15 and 22 Mar 1,8,15,22 <b>(Easter Break Mar 29 &amp; Apr 5)</b> Apr 12,19,26 May 3,10,17,24,31 <b>NB May 10 will be a short rehearsal 6pm – 7.30 to enable CC to attend Folk Festival</b></p>	<p><b>Agree fee</b></p> <p><b>Contact Dunscore church re concert</b></p>	<p><b>Kate</b></p> <p><b>Deirdre</b></p>

<p><b>5. Recruitment of new Committee members</b></p>	<p>PS reported that we urgently need to fill vacancies left by Anna and Lucy's resignations.  <b>Agreed: Committee to seek 2 co-optees to serve in temporary capacity until the AGM</b></p>	<p><b>Approach CC members to stand on committee</b></p>	<p><b>Committee</b></p>
<p><b>6. 2018 AGM date</b></p>	<p><b>Agreed: Thursday 1<sup>st</sup> March, 6.30pm in Institute.</b>  <b>Agreed: Chair (PS) to inform/invite choir at first rehearsals</b></p>	<p><b>Inform choir re AGM</b></p>	<p><b>Pat</b></p>
<p><b>7. Weekend away</b></p>	<p>KH has researched a possible weekend away for choir in Kilcreggan, Argyll and Bute with Ali Mills. Accommodation can sleep 25-30 in a mix of chalets (2 beds with own bathroom) and dormitories. We could self—cater and the accommodation cost would be approx. £75 per person. Ali runs a choir who would also like to be involved. KH thinking of Sept/Oct 2018 as possible time.</p>	<p><b>Chair &amp;KH put proposal to choir at AGM</b></p>	<p><b>Pat/Kate</b></p>
<p><b>8. Song Cycle CD sales</b></p>	<p>JS reported that shortfall in funding for the CD was £320 and this has been paid off. CD sales amount to £527 of which £227 is profit. Approximately 200 CDs remain in stock to be sold.  <b>Agreed: advert re sale of CDs is needed for the choir FaceBook page.</b>  <b>SM is going to get PayPal put on CC website.</b></p>	<p><b>Follow up with SM to ensure both items actioned</b></p>	<p><b>John</b></p>
<p><b>9. Treasurer's report</b></p> <p><b>Treasurer's report cont'd</b></p>	<p>Bank account 1: £2,705 2: £3,232</p> <p><b>End of 2017 year :</b>  Total Payments: £14,961</p> <p>Total Receipts: £16,495</p> <p>JS reported that there is a better profit for the choir this year. Brief discussion ensued re ways to raise further funds for CC.  <b>Agreed: JS to investigate information re fundraising and email info to committee for further discussion</b></p>	<p><b>Investigate Easy Fundraising and email Committee</b></p>	<p><b>John</b></p>

<b>A.O.B</b>	<b>Centenary of WW1 10 Nov 2018</b> Sandy Hall has contacted JS re choir involvement in a celebration to mark this centenary. This is something we'd wish to support but don't have capacity to organize. <b>Agreed: KH to forward letter to Chris and Jackie Lee (Historical Association) to offer that choir could do 4/5 songs as part of an evening event if they are organizing something.</b>	<b>Forward info to C and J Lee re possible event</b>	<b>Kate</b>
<b>Next meeting</b>	<b>Thursday February 15th 6.15pm Committee room, GMI</b>		